#### **MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

# TREVESTA COMMUNITY DEVELOPMENT DISTRICT

The Organizational meeting of the Board of Supervisors of Trevesta Community Development District was held on **Monday**, **May 18**, **2015 at 10:27 a.m.** at the office of Starwood Land Ventures located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202.

Present and constituting a quorum were

Jim Harvey
David Langhout
Troy Simpson
Paul Martin

Board Supervisor Board Supervisor Board Supervisor Board Supervisor

#### Also present were:

Eric Dailey Bre Beirl

Scott Brizendine

Alyssa Cameron

Matt Morris Jonathan Johnson District Manager, Rizzetta & Company, Inc. Financial Analyst, Rizzetta & Company, Inc. Associate Director of Financial Services.

Rizzetta & Company, Inc.

Hopping Green & Sams, P.A.

Interim District Engineer, Morris Engineering District Counsel, Hopping Green & Sams, P.A.,

(via speaker phone)

John Kessler Investment Banker, FMS Bonds,

(via speaker phone)

Steve Sanford Bond Counsel, Greenberg Traurig,

(via speaker phone)

#### FIRST ORDER OF BUSINESS

Call to Order

Mr. Dailey called the meeting to order and conducted the roll call

#### SECOND ORDER OF BUSINESS

Oath of Office for New Board of Supervisors

Mr. Dailey administered the Oath of Office to the Supervisors.

### THIRD ORDER OF BUSINESS

## **Consideration of Compensation of New Board Members**

Mr. Dailey asked each of them if they would like to accept or waive Supervisor Compensation. Each Supervisor present advised they would like to waive Supervisor Compensation.

#### FOURTH ORDER OF BUSINESS

Consideration of Resolution 2015-01, Appoint Chairman

Mr. Dailey asked the Board to appoint a Chairman of the Board.

On a Motion by Mr. Martin, seconded by Mr. Harvey, with all in favor, the Board adopted Resolution 2015-01 and appointed Mr. James Harvey as Chairman, for Trevesta Community Development District.

#### FIFTH ORDER OF BUSINESS

Consideration of Resolution 2015-02, Appoint Vice Chairman

Mr. Dailey asked the Board to appoint a Vice Chairman.

On a Motion by Mr. Harvey, seconded by Mr. Langhout, with all in favor, the Board adopted Resolution 2015-02 and appointed Mr. Greg Meath as Vice Chairman, for Trevesta Community Development District.

### SIXTH ORDER OF BUSINESS

Consideration of Resolution 2015-03, Appoint District Manager

Mr. Dailey asked the Board to appoint a District Manager.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-03 and appointed Rizzetta & Company, Inc. as the District Manager, for Trevesta Community Development District.

#### SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2015-04, Appoint Secretary

Mr. Dailey asked the Board to Appoint a Secretary of the District.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-04 and appointed Mr. Pete Williams as Secretary, for Trevesta Community Development District.

#### EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2015-05, Appoint Treasurer and Assistant Treasurer

Mr. Dailey asked the Board to appoint a Treasurer and Assistant Treasurer.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted Resolution 2015-05 and appointed Mr. William Rizzetta as Treasurer and Mr. Joe Kennedy as Assistant Treasurer, for Trevesta Community Development District.

#### NINTH ORDER OF BUSINESS

Consideration of Resolution 2015-06, Appoint Assistant Secretaries

Mr. Dailey asked the Board to appoint Assistant Secretaries.

On a Motion by Mr. Harvey, seconded by Mr. Langhout, with all in favor, the Board adopted Resolution 2015-06 and appointed Mr. David Langhout, Mr. Paul Martin, Mr. Troy Simpson, Mr. Eric Dailey, and Ms. Kristen Suit as Assistant Secretaries, for Trevesta Community Development District.

#### TENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-07, Appoint District Counsel** 

Mr. Dailey asked the Board to appoint District Counsel.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted Resolution 2015-07 and appointed Hopping Green & Sams, P.A. as District Counsel, for Trevesta Community Development District.

#### **ELEVENTH ORDER OF BUSINESS**

Consideration of Resolution 2015-08, Designate Registered Agent and Registered Office

Mr. Dailey asked the Board to designate a Registered Agent and Registered Office.

On a Motion by Mr. Martin, seconded by Mr. Langhout, with all in favor, the Board adopted Resolution 2015-08 and designated Mr. William Rizzetta as Registered Agent and designated the Registered Office as the Office of Rizzetta Management Services, located at 5020 West Linebaugh Avenue, Suite 200, Tampa, Florida 33624, for Trevesta Community Development District.

#### TWELFTH ORDER OF BUSINESS

Consideration of Resolution 2015-09, Designate Local District Records Office

Mr. Dailey asked the Board to designate a local District Records Office within Manatee County.

On a Motion by Mr. Langhout, seconded by Mr. Harvey, with all in favor, the Board adopted Resolution 2015-09 and designated the Office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202 as the Local District Records Office, for Trevesta Community Development District.

#### THIRTEENTH ORDER OF BUSINESS

Consideration of Resolution 2015-10, Designate Public Comment Period

Mr. Dailey asked the Board to Designate a Public Comment Period.

On a Motion by Mr. Langhout, seconded by Mr. Harvey, with all in favor, the Board adopted Resolution 2015-10, Designating a Public Comment Period, for Trevesta Community Development District.

#### FOURTEENTH ORDER OF BUSINESS

Consideration of Retention of Interim Engineer

Mr. Dailey asked the Board to select an Interim Engineer until such time as a formal RFQ for District Engineering Services can be conducted.

On a Motion by Mr. Langhout, seconded by Mr. Harvey, with all in favor, the Board appointed Morris Engineering as Interim Engineer, for Trevesta Community Development District.

#### FIFTEENTH ORDER OF BUSINESS

**Consideration of Travel Reimbursement Policy** 

Mr. Dailey presented a Travel Reimbursement Policy.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted the Travel Reimbursement Policy, as presented, for Trevesta Community Development District.

#### SIXTEENTH ORDER OF BUSINESS

Consideration of Resolution 2015-11, Setting Forth District Policy for Legal Defense of Board Members and Officers

Mr. Dailey asked the Board to set for the District Policy for Legal Defense of the Board Members and Officers.

District

On a Motion by Mr. Martin, seconded by Mr. Harvey, with all in favor, the Board adopted Resolution 2015-11, Setting Forth District Policy for Legal Defense of Board Members and Officers, for Trevesta Community Development District.

## SEVENTEENTH ORDER OF BUSINESS Consideration of Public Officers Liability Insurance

Mr. Dailey presented two proposals one each from Egis and Stahl & Associates. He asked the Board to consider one of the proposals for Public Officials Liability Insurance. A discussion ensued.

On a Motion by Mr. Harvey, seconded by Mr. Langhout, with all in favor, the Board authorized the District Manager to bind up to Not to Exceed \$2,000 Public Officers Liability Insurance, subject to review by Chairman, for Trevesta Community Development District.

#### EIGHTEENTH ORDER OF BUSINESS

Consideration of Resolution 2015-12, Authorizing the Filing of Notice of Establishment

Mr. Dailey asked the Board to Authorize the Filing of Notice of Establishment.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-12, Authorizing the Filing of Notice of Establishment, for Trevesta Community Development District.

#### NINETEENTH ORDER OF BUSINESS

Consideration of Resolution 2015-13, Adopt Records Retention Schedule

Mr. Dailey asked the Board to adopt a records retention schedule.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted Resolution 2015-13, Adopting a Records Retention Schedule, for Trevesta Community Development District.

## TWENTIETH ORDER OF BUSINESS Authorization of RFQ for Engineer

Mr. Dailey asked the Board to authorize the process for requests for qualifications for District Engineering Services. A discussion ensued on delaying the RFQ process in the short term.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board authorized District Management to run an ad for Requests for Qualifications for District Engineering Services once directed by the Chairman, for Trevesta Community Development District.

#### TWENTY-FIRST ORDER OF BUSINESS

Consideration of Resolution 2015-14, Authorizing Chairman to Execute Plats, Permits and Conveyances

Mr. Dailey asked the Board to authorize the Chairman to execute plats, permits, and conveyances.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-14, Authorizing the Chairman to Execute Plats, Permits, and Conveyances, for Trevesta Community Development District.

#### TWENTY-SECOND ORDER OF BUSINESS

Consideration of Resolution 2015-15, Designate Regular Meeting Dates, Time and Location

Mr. Dailey asked the Board to adopt a meeting schedule for the remainder of Fiscal Year 2014/2015.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-15, Designating Regular Meeting Dates, Time and Location for the Remainder of Fiscal Year 2014/2015, which will be held on June 24, 2015 at 1:30 p.m., August 6, 2015 at 9:30 a.m., and September 3, 2015 at 9:30 a.m., to be held at Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202, for Trevesta Community Development District.

#### TWENTY-THIRD ORDER OF BUSINESS

**Consideration of Establishment of Audit Committee and Setting the First Meeting** 

Mr. Dailey asked the Board to select an Audit Committee and set the first meeting of the Committee.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board appointed the Board to Serve as the Audit Committee and Authorized the District Manager to run an ad for the First Meeting of the Audit Committee for June 24, 2015 at 1:30 p.m., to be held at the office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202, for Trevesta Community Development District.

#### TWENTY-FOURTH ORDER OF BUSINESS

Consideration of Resolution 2015-16, Approving a Proposed Budget for FY 2014/2015 for Submission to County and Set Date, Time, Place for Public Hearing

Mr. Dailey provided an overview of the proposed budget for fiscal year 2014/2015 and asked the Board to approve the proposed budget and set a public hearing thereon.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-16, Approving a Proposed Budget for Fiscal Year 2014/2015, Authorizing Submittal to the County, and Set the Public Hearing on the Final Budget for August 6, 2015 at 9:30 a.m., to be held at the office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202, for Trevesta Community Development District.

#### TWENTY-FIFTH ORDER OF BUSINESS

Consideration of Resolution 2015-17, Approving a Proposed Budget for FY 2015/2016 for Submission to County and Set Date, Time, Place for Public Hearing

Mr. Dailey provided an overview of the proposed budget for fiscal year 2015/2016 and asked the Board to approve the proposed budget and set a public hearing thereon.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-17, Approving a Proposed Budget for Fiscal Year 2015/2016, Authorizing Submittal to the County, and Set the Public Hearing on the Final Budget for August 6, 2015 at 9:30 a.m., to be held at the office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202, for Trevesta Community Development District.

#### TWENTY-SIXTH ORDER OF BUSINESS

Consideration of Resolution 2015-18, Setting Date, Time and Place and Authorize Publication of Notice of Public Hearing on Rules of Procedure

Mr. Dailey asked the Board to set a date, time and place for a public hearing on Rules of Procedure and to also authorize publication of required notice.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-18, Authorize Notice of a Public Hearing on the Rules of Procedure and Setting the Public Hearing on the Rules of Procedure for August 6, 2015 at 9:30 a.m., to be held at the office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202, for Trevesta Community Development District.

#### TWENTY-SEVENTH ORDER OF BUSINESS

Consideration of Resolution 2015-19, Setting Date, Time and Location and Authorize Publication of Notice of Public Hearing on Uniform Method of Collecting

Mr. Dailey asked the Board to set a date, time and place for a public hearing on Uniform Method of Collecting and to also authorize publication of required notice.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-19, Authorize Notice of a Public Hearing on the Uniform Method of Collecting and Setting the Public Hearing on the Uniform Method of Collecting for June 24, 2015 at 1:30 p.m., to be held at the office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202, for Trevesta Community Development District.

#### TWENTY-EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2015-20, Setting Landowner Election

Mr. Dailey asked to Board to set a Landowner Election.

On a Motion by Mr. Martin, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-20, Authorize Notice of a Landowner Election and Setting the Landowner Election for June 24, 2015 at 1:30 p.m., to be held at the office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202, for Trevesta Community Development District.

#### TWENTY-NINTH ORDER OF BUSINESS

Consideration of Resolution 2015-21, Selecting District Depository

Mr. Dailey asked to Board to select SunTrust Bank as a depository for funds of the District.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-21, Selecting the District Depository as SunTrust Bank, for Trevesta Community Development District.

#### THIRTIETH ORDER OF BUSINESS

Consideration of Resolution 2015-22, Authorizing Bank Account Signatories

Mr. Dailey asked the Board to authorize bank account signatories.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-22, Authorizing Bank Account Signatories as follows: Chairman, Vice Chairman, Secretary, Assistant Secretaries, and Treasurer are Designated as Authorized Signatories Related to the District Operating Bank Accounts, for Trevesta Community Development District.

### THIRTY-FIRST ORDER OF BUSINESS

Consideration of Resolution 2015-23, Approve Disbursement for Expenses

Mr. Dailey asked the Board to Approve Disbursement of Funds for Expenses.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-23, Approving Disbursement of Funds for District Expenses, for Trevesta Community Development District.

#### THIRTY-SECOND ORDER OF BUSINESS

Consideration of Funding Agreement, Fiscal Year 2014/2015

Mr. Dailey presented a funding agreement for fiscal year 2014/2015.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board approved a Funding Agreement for Fiscal Year 2014/2015, for Trevesta Community Development District.

#### THIRTY-THIRD ORDER OF BUSINESS

**Consideration of Financing Team Funding Agreement** 

Mr. Dailey presented the financing team funding agreement.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board approved the Financing Team Funding Agreement for Fiscal Year 2014/2015, for Trevesta Community Development District.

## THIRTY-FOURTH ORDER OF BUSINESS

Consideration of Resolution 2015-24, Appointing Bond Counsel

Mr. Dailey asked the Board to appoint Bond Counsel.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted Resolution 2015-24, Appointing Greenberg Traurig as Bond Counsel, and further approved the Bond Counsel agreement, for Trevesta Community Development District.

#### THIRTY-FIFTH ORDER OF BUSINESS

# Consideration of Resolution 2015-25, Appointing Investment Banker

Mr. Dailey asked the Board to appoint an Investment Banker.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted Resolution 2015-25, Appointing FMS Bonds, and further approved the Investment Banker agreement, subject to further negotiating the fee Not To Exceed 2%, for Trevesta Community Development District.

#### THIRTY-SIXTH ORDER OF BUSINESS

## Consideration of Retention of Financial Consultant

Mr. Dailey asked the Board to appoint a Financial Consultant. Mr. Dailey noted this service was part of the Rizzetta & Company, Inc. District Management contract previously approved.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board appointed Rizzetta & Company, Inc. as Financial Consultant, for Trevesta Community Development District.

#### THIRTY-SEVENTH ORDER OF BUSINESS

### Consideration of Resolution 2015-26, Declaring Special Assessments Area 1

Mr. Morris presented the District Engineering report dated May 18, 2015. Ms. Beirl presented the Assessment Methodology report dated May 18, 2015 for Area 1. Ms. Cameron provided an overview of an updated resolution.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-26, Declaring Special Assessment, Area 1, for Trevesta Community Development District.

#### THIRTY-EIGHTH ORDER OF BUSINESS

Consideration of Resolution 2015-27, Setting Public Hearing on Special Assessments Area 1

Mr. Dailey asked the Board to set a public hearing on the special assessments for area 1.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-27, Setting a Public Hearing on Special Assessments for Area 1 on June 24, 2015 at 1:30 p.m., Declaring Special Assessment, Area 1, to be held at the office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, for Trevesta Community Development District.

#### THIRTY-NINTH ORDER OF BUSINESS

Consideration of Resolution 2015-28, Declaring Special Assessments Area 2

Ms. Beirl presented the Assessment Methodology report dated May 18, 2015 for Area 2. Ms. Cameron provided an overview of an updated resolution.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-28, Declaring Special Assessment, Area 2, for Trevesta Community Development District.

#### FORTIETH ORDER OF BUSINESS

Consideration of Resolution 2015-29, Setting Public Hearing on Special Assessments Area 2

Mr. Dailey asked the Board to set a public hearing on the special assessments for area 2.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-29, Setting a Public Hearing on Special Assessments for Area 2 on June 24, 2015 at 1:30 p.m., Declaring Special Assessment, Area 1, to be held at the office of Starwood Land Ventures, located at 6310 Capital Drive, Suite 130, for Trevesta Community Development District.

#### FORTY-FIRST ORDER OF BUSINESS

Consideration of Resolution 2015-30, Authorizing the Issuance of Bonds, Approving the Form of an Indenture, and Authorizing the Commencement of Validation Proceedings

Mr. Sanford reviewed the resolution and noted Regions Bank has been inserted as Trustee and adoption of the resolution would also appoint Regions Bank.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-30, Authorizing the Issuance of Bonds, Approving the Form of an Indenture, and Authorizing the Commencement of Validation Proceedings, for Trevesta Community Development District.

## FORTY-SECOND ORDER OF BUSINESS Staff Reports

- A. District Counsel

  Ms. Cameron advised she had no report
- B. Interim EngineerMr. Morris advised he had no report.

C. District Manager

Mr. Dailey reminded everyone the next meeting is scheduled for June 24, 2015 at 1:30 pm.

# FORTY-THIRD ORDER OF BUSINESS Supervisor Requests and Audience comments

Mr. Dailey opened the floor for Supervisor requests and comments. There were none. Mr. Dailey stated for the record that no audience members were present.

## FORTY-FOURTH ORDER OF BUSINESS Adjournment

Mr. Dailey stated there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Simpson, seconded by Mr. Harvey, with all in favor, the Board adjourned the meeting at 11:22 a.m., Trevesta Community Development District.

Secretary / Assistant Secretary

Chairman Vice Chairman