

## MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

### TREVESTA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Trevesta Community Development District was held on **Wednesday, June 24, 2015 at 1:40 p.m.** at the office of Starwood Land Ventures located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202.

Present and constituting a quorum were

Jim Harvey	<b>Board Supervisor, Chairman</b>
Greg Meath	<b>Board Supervisor, Vice Chairman</b>
David Langhout	<b>Board Supervisor, Assistant Secretary</b>
Troy Simpson	<b>Board Supervisor, Assistant Secretary</b>
Paul Martin	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Eric Dailey	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Kristen Suit	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Bre Beirl	<b>Financial Analyst, Rizzetta &amp; Company, Inc.</b>
Brooke DeVito	<b>Financial Analyst, Rizzetta &amp; Company, Inc.</b>
Scott Brizendine	<b>Associate Director of Financial Services, Rizzetta &amp; Company, Inc.</b>
Alyssa Cameron	<b>District Counsel, Hopping Green &amp; Sams, P.A. (via speaker phone)</b>
Matt Morris	<b>Interim District Engineer, Morris Engineering</b>

#### FIRST ORDER OF BUSINESS

#### Call to Order

Mr. Dailey called the meeting to order and conducted the roll call

#### SECOND ORDER OF BUSINESS

#### Oath of Office for New Board of Supervisors

Mr. Dailey administered the Oath of Office to the Supervisors. Mr. Dailey asked each of Board members if they would like to accept or waive Supervisor Compensation. Each Supervisor advised they would like to waive Supervisor Compensation.

**THIRD ORDER OF BUSINESS**

**Public Comment**

Mr. Dailey opened the floor to Public Comment. There were no members of the public present.

**FOURTH ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of Supervisors' Meeting held on May 18, 2015**

Mr. Dailey presented the minutes of the Board of Supervisors' meeting held on May 18, 2015 and asked if there were any questions related to the minutes. There were none.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on May 18, 2015, for Trevesta Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-31, Canvassing and Certifying Results of the 2015 Landowner Election**

Mr. Dailey provided an overview of the Resolution and the results of the Landowner Election. He advised Mr. James Harvey received 85 votes and was elected to seat 5 with a four year term, Mr. David Langhout received 84 votes and was elected to seat 4 with a four year term, Mr. Greg Meath received 82 votes and was elected to seat 3 with a two year term, Mr. Paul Martin received 80 votes and was elected to seat 2 with a two year term, and Mr. Troy Simpson received 80 votes was elected to seat 1 with a two year term. Mr. Dailey asked if there were any questions. There were none.

On a Motion by Mr. Harvey, seconded by Mr. Meath, with all in favor, the Board adopted Resolution 2015-31, Canvassing and Certifying the Results of the 2015 Landowner Election, for Trevesta Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-32, Designating Officers of the District**

Mr. Dailey advised that after the election of Supervisors it would be appropriate to designate the Officers of the District.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted Resolution 2015-32, Designating the Officers of the District as follows: Mr. James Harvey to serve as Chairman, Mr. Greg Meath to serve as Vice Chairman, Mr. Pete Williams to serve as Secretary, Mr. William Rizzetta to serve as Treasurer, Mr. Joe Kennedy to serve as Assistant Treasurer and Mr. David Langhout, Mr. Troy Simpson Mr. Paul Martin, Ms. Kristen Suit, and Mr. Eric Dailey to serve as Assistant Secretaries, for Trevesta Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Audit Committee Recommendations**

Mr. Dailey advised the Audit Committee met prior to the onset of the Board of Supervisors' meeting. He provided an overview of the recommendations of the Committee and asked if there were any questions. There were none.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board accepted the recommendations of the Audit Committee: Publishing a Request for Proposals for Annual Auditing Services, with the Instructions and Criteria to include price, Proposal Packages due July 24, 2015 at 12:00 pm, and to advertise for the second Audit Committee Meeting for August 6, 2015 at 9:30 am for Trevesta Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Public Hearing Related to the Uniform Method of Collection**

Mr. Dailey noted the public hearing had been properly advertised in accordance with Florida Statutes. Mr. Dailey asked for a motion to open the public hearing related to the Uniform Method of Collection.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board opened the public hearing related to the Uniform Method of Collection, for Trevesta Community Development District.

Ms. Cameron reviewed the purpose of the public hearing for the Board, stating that the District intends to levy special assessments in accordance with Chapter 170, Florida Statutes, for the acquisition, construction, or reconstruction of assessable improvements authorized by Chapter 190, Florida Statutes. Ms. Cameron stated that the District intends for such assessments to be collected under the provisions of Section 197.3632, Florida Statutes, in which the State of Florida has provided a uniform method for the levying, collecting and enforcing such assessments. She asked Mr. Dailey to confirm that the public hearing was properly noticed per Florida Statutes 197.3632. Mr. Dailey confirmed. Ms. Cameron advised there is no other business to be conducted during this public hearing and asked for a motion to close the public hearing related to the Uniform Method of Collection.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board closed the public hearing related to the Uniform Method of Collection, for Trevesta Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-33,  
Approving the Utilization of the Uniform  
Method of Collecting**

Ms. Cameron provided an overview of Resolution 2015-33, Expressing Intent to Utilize the Uniform Method of Levying, Collecting, and Enforcing Non Ad Valorem Assessments which may be Levied by the Trevesta Community Development District in Accordance with section 197.3632, Florida Statutes; Providing a Severability Clause; and Providing an Effective Date. She asked if there were any questions related to this resolution. There were none.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-33, Approving the Utilization of the Uniform Method of Collecting, for Trevesta Community Development District.

**TENTH ORDER OF BUSINESS**

**Public Hearing to Consider the Adoption  
of an Assessment Roll, the Imposition of  
Special Assessments – Area One, and to  
Provide for the Levy Collection and  
Enforcement of the Special Assessment**

Mr. Dailey noted the public hearing had been properly advertised in accordance with Florida Statutes. Mr. Dailey asked for a motion to open the public hearing related to the Assessments of Area One.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board opened the public hearing related to the Assessments of Area One, for Trevesta Community Development District.

Mr. Morris noted that there were no changes to the engineers report as previously presented.

Ms. Cameron asked Mr. Morris to confirm that based upon his professional experience, the cost estimates for area one in the Engineers' report are reasonable and proper. Mr. Morris confirmed. Ms. Cameron asked if there is any reason to believe the process cannot be carried out by the District. Mr. Morris advised no.

Ms. Beirl presented a revised master assessment methodology report and reviewed it for the Board.

Ms. Cameron asked Ms. Beirl to confirm that based upon her professional opinion, the lands subject to assessments do receive special benefits from the Districts' capital improvement program. Ms. Beirl confirmed. Ms. Cameron asked Ms. Beirl to confirm that based upon her professional opinion, the special assessments are reasonably apportioned among the lands subject to the special assessments. Ms. Beirl confirmed. Ms. Cameron asked Ms. Beirl to confirm that based upon her professional opinion, it is reasonable, proper, and just to assess the cost of the capital improvement program against the lands in the District, in accordance with the methodology which results in the special assessments set forth on the final assessment roll. Ms. Beirl confirmed. Ms. Cameron asked Ms. Beirl to confirm that the special benefits the lands will receive, as set forth in the final assessment roll, will be equal to or in excess of the maximum special assessments thereon when allocated as set forth in the methodology. Ms. Beirl confirmed. Ms. Cameron asked Ms. Beirl to confirm that it is in the best interest of the District that the maximum special assessments be paid and collected in accordance with the methodology and the District's assessment resolutions. Ms. Beirl confirmed.

Ms. Cameron advised there is no other business to be conducted during this public hearing and asked for a motion to close the public hearing related to the Assessments of Area One. There were no members of the public in attendance.

On a Motion by Mr. Simpson, seconded by Mr. Meath, with all in favor, the Board closed the public hearing related to the Assessments of Area One, for Trevesta Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-34,  
Levying and Equalizing Special  
Assessments for Assessment Area One**

Ms. Cameron provided an overview of Resolution 2015-34, Authorizing District Project for Construction and/or Acquisition of Infrastructure Improvements; Equalizing, Approving, Confirming, and Levying Special Assessments on Assessment Area 1 Property Specially Benefited by such Projects to Pay the Cost Thereof; Providing for the Payment and the Collection of Such Special Assessments by the Methods Provided for by Chapters 170, 190 and 197, Florida Statutes; Confirming the District's Intention to Issue Special Assessment Bonds; Making Provisions for Transfers of Real Property to Governmental Bodies; Providing for the Recording of an Assessment Notice; Providing for Severability, Conflicts and an Effective Date. Ms. Cameron stated that this resolution is in fairly standard form required by the Florida Statutes, with the exception that it only applies to assessment area one. She asked if there were any questions related to this resolution. There were none.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2015-34, Levying and Equalizing Assessments for Assessment Area One, for Trevesta Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Public Hearing to Consider the Adoption of an Assessment Roll, the Imposition of Special Assessments – Area Two, and to Provide for the Levy, Collection and Enforcement of the Special Assessments**

Mr. Dailey noted the public hearing had been properly advertised in accordance with Florida Statutes. Mr. Dailey asked for a motion to open the public hearing related to the Assessments of Area Two.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board opened the public hearing related to the Assessments of Area Two, for Trevesta Community Development District.

Mr. Morris noted that there were no changes to the engineers report as previously presented.

Ms. Cameron asked Mr. Morris to confirm that his testimony from the earlier hearing related to the Engineer's Report is still true and accurate and applicable to assessment area two. Mr. Morris confirmed.

Ms. Beirl presented a revised master assessment methodology report and reviewed it for the Board.

Ms. Cameron asked Ms. Beirl to confirm that her testimony from the earlier hearing related to the assessment methodology report is still true and accurate and applicable to assessment area two. Ms. Beirl confirmed.

Ms. Cameron advised there is no other business to be conducted during this public hearing and asked for a motion to close the public hearing related to the Assessments of Area Two. There were no members of the public in attendance.

On a Motion by Mr. Martin, seconded by Mr. Simpson, with all in favor, the Board closed the public hearing related to the Assessments of Area Two, for Trevesta Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2015-35, Levying and Equalizing Special Assessments for Assessment Area Two**

Ms. Cameron provided an overview of Resolution 2015-35, Authorizing District Projects for Construction and/or Acquisition of Infrastructure Improvements; Equalizing, Approving, Confirming, and Levying Special Assessments on Assessment Area 2 Property Specially Benefited by Such Projects to Pay the Cost Thereof; Providing for the Payment and the

Collection of Such Special Assessments, By the Methods Provided for by Chapters 170, 190 and 197, Florida Statutes; Confirming the District’s Intention to Issue Special Assessment Bonds; Making Provisions for Transfer of Real Property to Governmental Bodies; Providing for the Recording of an Assessment Notice; Providing for Severability, Conflict and an Effective Date. Ms. Cameron stated that this resolution is in the same form as 2015-34, with the exception that it only applies to assessment area two. She asked if there were any questions regarding this resolution. There were none.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted Resolution 2015-35, Levying and Equalizing Special Assessments for Assessment Area Two, for Trevesta Community Development District.

**FOURTEENTH ORDER OF BUSINESS                      Consideration of Rizzetta Technology Services Contract**

Mr. Dailey provided an overview of the contract provided by Rizzetta Technology Services for website development and maintenance as required by Senate Bill 1632 which requires special districts to maintain an official website. Discussion ensued. This item was tabled to the August meeting.

**FIFTEENTH ORDER OF BUSINESS                      Staff Reports**

- A. District Counsel  
Ms. Cameron advised the validation hearing is set for July 7, 2015 at 3:30 pm, she advised Mr. Harvey, Mr. Morris, and Mr. Williams are attending.
- B. Interim Engineer  
Mr. Morris advised permits are being submitted to Manatee County next week and then to Southwest Florida Water Management District at the end of July.
- C. District Manager  
Mr. Dailey introduced Ms. Suit and stated she will be transitioning in as the District Manger going forward and will be the point of contact.

Mr. Dailey reminded everyone the next meeting is scheduled for August 6, 2015 at 9:30 am. He advised public hearings related to the fiscal year 2014/2015 budget, the fiscal year 2015/2016 budget, and the rules of procedure will be held at the August 6 meeting along with the second Audit Committee meeting.

**SIXTEENTH ORDER OF BUSINESS                      Supervisor Requests and Audience Comments**

Mr. Dailey opened the floor for Supervisor requests and comments.

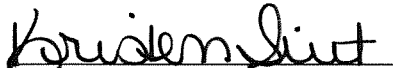
Mr. Harvey advised he would like to have a call to review the proposed budget on July 14<sup>th</sup> at 2:00 pm with Mr. Dailey and Ms. Suit.


Mr. Dailey opened the floor for Audience Comments. There were none present

**SEVENTEENTH ORDER OF BUSINESS      Adjournment**

Mr. Dailey stated there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Simpson, seconded by Mr. Meath, with all in favor, the Board adjourned the meeting at 2:03 p.m., Trevesta Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman