

## MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

### TREVESTA COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors of Trevesta Community Development District was held on **Thursday, May 3, 2018 at 10:46 a.m.** at the office of Starwood Land Ventures located at 6310 Capital Drive, Suite 130, Lakewood Ranch, Florida 34202.

Present and constituting a quorum were

Jim Harvey	<b>Board Supervisor, Chairman</b>
Greg Meath	<b>Board Supervisor, Vice Chairman</b>
Troy Simpson	<b>Board Supervisor, Assistant Secretary</b>
Paul Martin	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Belinda Blandon	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Jere Earlywine	<b>District Counsel, Hopping Green &amp; Sams, P.A.</b>
Matt Morris	<b>District Engineer, Morris Engineering</b>
Michelle George	<b>Rizzetta &amp; Company, Inc.</b>
Allan Heinze	<b>Rizzetta &amp; Company, Inc.</b>

#### FIRST ORDER OF BUSINESS

#### Call to Order

Ms. Blandon called the meeting to order and conducted the roll call.

#### SECOND ORDER OF BUSINESS

#### Public Comment

Ms. Blandon stated for the record that no members of the public were present.

#### THIRD ORDER OF BUSINESS

#### Consideration of the Minutes of the Board of Supervisors' Meeting held on February 27, 2018

Ms. Blandon provided an overview of the Minutes of the Board of Supervisors meeting held on February 27, 2018 and asked if there were any questions, comments, or changes to the minutes. There were none.

<p>On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on February 27, 2018, for the Trevesta Community Development District.</p>
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**FOURTH ORDER OF BUSINESS**

**Consideration of the Operations and Maintenance Expenditures for the Months of February and March 2018**

Ms. Blandon provided an overview of the Operations and Maintenance expenditures for the period of February 1-28, 2018 which totaled \$27,444.54 and the period of March 1-31, 2018 which totaled \$28,637.59. She asked if there were any questions regarding any item of expenditure. There were none.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board approved the Operations and Maintenance Expenditures for the Months of February 2018 (\$27,444.54) and March 2018 (\$28,637.59), for the Trevesta Community Development District.

**FIFTH ORDER OF BUSINESS**

**Appointment of a Board Supervisor to Fill Seat #4, Left Vacant by the Resignation of Mr. David Langhout**

Ms. Blandon asked if the Board had anyone to appoint to seat #4, with a term to expire in November 2020.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board appointed Mr. David Truxton to Seat #4, for the Trevesta Community Development District.

Ms. Blandon administered the Oath of Office to Mr. Truxton. She provided Mr. Truxton with a Form 1 to be filed with the Supervisor of Elections of the County in which he resides as well as a Supervisor Questionnaire to be completed and returned to the District Office. Ms. Blandon inquired whether Mr. Truxton would like to accept or waive Supervisor Compensation. Mr. Truxton advised he would like to waive Supervisor Compensation.

**SIXTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-03, Redesignating Officers of the District**

Ms. Blandon provided an overview of the resolution and asked if there were any questions. There were none.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board adopted Resolution 2018-03, Redesignating Officers of the District as follows: Mr. James Harvey to Serve as Chairman, Mr. Greg Meath to Serve as Vice Chairman, and Mr. Paul Martin, Mr. Troy Simpson, Mr. David Truxton, Mr. Matthew Huber, and Ms. Belinda Blandon to Serve as Assistant Secretaries, for the Trevesta Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-04, Designating the Primary Administrative Office**

Ms. Blandon reviewed the resolution advising that the Primary Administrative office of the District is the office of the District Manager, 9530 Marketplace Road, Suite 206, Fort Myers, Florida 33912 and the Principal Headquarters of the District is the Trevesta Clubhouse, 6210 Trevesta Place, Palmetto, Florida 34221. She asked if there were any questions. There were none.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board Adopted Resolution 2018-04, Designating the Primary Administrative Office of the District as well as the Principal Headquarters of the District, for the Trevesta Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Ratification of Requisitions for Payment  
60 and 61 for Custody Account, Series  
2016**

Ms. Blandon reviewed Custody Account Requisitions 60 and 61 and asked if there were any questions. There were none.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board Ratified Payment of Custody Account Requisitions 60 and 61, Series 2016, for the Trevesta Community Development District.

**NINTH ORDER OF BUSINESS**

**Appointment of an Audit Committee and  
Scheduling of the First Meeting of the  
Committee**

Mr. Earlywine reviewed the Auditor selection process and asked that the Board appoint a Committee and authorize the forms of the audit RFP documents.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board Appointed itself as the Audit Committee, Adopted the Audit Evaluation Criteria and Authorized Staff to Proceed with Advertising the RFP and Soliciting Proposals, and Bringing those Proposals to the August 2, 2018 Meeting, for the Trevesta Community Development District.

**TENTH ORDER OF BUSINESS**

**Consideration of Acceptance of Phase IIA  
Utilities**

Mr. Earlywine reviewed the documents related to acceptance of the Phase IIA utilities in order to facilitate conveyance to the County; Developer Affidavit of Costs Paid, Engineer's Certificate, Contractor Release (MacKenzie), Developer Bill of Sale, County Letter regarding Acquisition, and County Bill of Sale. He asked if there were any questions. There were none.

On a Motion by Mr. Martin, seconded by Mr. Meath, with all in favor, the Board Ratified the Actions Related to the Acquisition of Phase IIA Utilities, for the Trevesta Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Sun State Landscape Contract Addendum 1 for Buffalo Road Landscaping**

Ms. Blandon reviewed the contract addendum with Sun State Landscape for the addition of the Buffalo Road landscaping; she advised the contract amount is increasing from \$4,720.36 per month to \$6,216.58 to month, a total increase of \$1,496.22 per month.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board approved the Sun State Landscape Contract Addendum 1 for Buffalo Road Landscaping, for the Trevesta Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Presentation of Registered Voter Count as of April 15, 2018 as Provided by Manatee County Supervisor of Elections**

Ms. Blandon advised that per Florida Statutes the District is required, prior to June 1<sup>st</sup> of each year, to announce the number of registered voters residing within the District as of April 15 of that year; she stated that as of April 15, 2018 there are 50 persons registered to vote residing within the Trevesta Community Development District, as provided by the Manatee County Supervisor of Elections.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-05, Setting the November 2018 Landowner Election**

Mr. Earlywine reviewed the resolution and advised the next landowner election is scheduled for November 13, 2018 at 9:30 a.m.

On a Motion by Mr. Martin, seconded by Mr. Simpson, with all in favor, the Board adopted Resolution 2018-05, Setting the November 2018 Landowner for Tuesday, November 13, 2018 at 9:30 a.m., to be held at the Trevesta Clubhouse, 6210 Trevesta Place, Palmetto, Florida 34221, for the Trevesta Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Presentation of the Proposed Budget for Fiscal Year 2018/2019**

Ms. Blandon provided an overview of the proposed budget for Fiscal Year 2018/2019 and asked if there were any questions. There were none.

On a Motion by Mr. Harvey, seconded by Mr. Simpson, with all in favor, the Board approved the Proposed Budget for Fiscal Year 2018/2019, for the Trevesta Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2018-06,  
Approving a Proposed Budget for Fiscal  
Year 2018/2019 and Setting a Public  
Hearing Thereon**

Mr. Earlywine reviewed the resolution and advised the public hearing would be scheduled for August 2, 2018.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adopted Resolution 2018-06, Approving a Proposed Budget and Setting the Public Hearing Thereon for Thursday, August 2, 2018 at 9:30 a.m., to be held at the Trevesta Clubhouse, 6210 Trevesta Place, Palmetto, Florida 34221, for the Trevesta Community Development District.

Discussion ensued regarding the plat and unit types.

**SIXTEENTH ORDER OF BUSINESS**

**Staff Reports**

A. District Counsel  
Mr. Earlywine asked if there are additional acquisitions forthcoming that the District needs to be mindful of. Mr. Harvey advised Phase 1B will be coming on Board; he further advised that the next bond issuance is also coming up.

B. District Engineer  
Mr. Morris advised he had no report.

C. District Manager  
Ms. Blandon advised the next regular meeting of the Board of Supervisors of the Trevesta CDD is scheduled for Thursday, August 2, 2018 at 9:30 am.

Ms. Blandon advised the Board that two fountains have been installed in the lake on Devesta Loop that may have been installed by a builder. Discussion ensued. Ms. Blandon advised those fountains would need to be conveyed to the District.

**SEVENTEENTH ORDER OF BUSINESS**

**Supervisor Requests and Audience  
Comments**

Ms. Blandon opened the floor for Supervisor requests and comments. There were none.

**EIGHTEENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Blandon stated there was no further business to come before the Board and asked for a motion to adjourn the meeting.

On a Motion by Mr. Harvey, seconded by Mr. Martin, with all in favor, the Board adjourned the meeting at 11:06 a.m., for the Trevesta Community Development District.



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Secretary / Assistant Secretary



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Chairman / Vice Chairman